

14<sup>th</sup> November, 2019

### School Trip Parent Volunteers

Dear Parent(s)/Carer(s),

Educational visits are an extremely important part of a child's school life. They provide all children with the opportunity to enhance the learning taking place in the classroom.

In order to provide our children with these opportunities, we need to ensure we meet legal requirements for taking children off the school premises - this includes meeting a specific child to adult ratio.

With this in mind, we would like to ask for your support in helping us to achieve this by asking for parent trip volunteers. We are putting together a list of parents who are interested in attending school trips; this list will be used when arranging visits outside of school. Parent's will be contacted regarding visits that their child(ren) is attending, however, there may be times where more adults are needed for another year group – if this is the case, you may be contacted for more.

By completing the slip below, you are giving permission for your details to be held on the parent trip volunteers list. When trips are arranged, we will use this list to make contact to check if you are available and would like to attend. Completing the below slip does not commit you in any way and is purely to register your interest in being included on the list.

Please complete the slip below and return to school by **Friday 22<sup>nd</sup> November 2019**.

Thank – you for your support.

Yours sincerely,

*Mr Worger*

Mr Worger  
PA to the Leadership Team

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### School Trips Volunteer Interest Slip

Your Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Available days (Please circle the days you are available): Monday Tuesday Wednesday Thursday Friday

Child(ren)'s Name(s) \_\_\_\_\_

Class(es) \_\_\_\_\_

Signed Parent/Carer \_\_\_\_\_