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| **Boxing-up** | **Main Body** | **Notes** |
| **Intro to story.**  Where is your story set?  Who is your main character?  What are they doing? |  |  |
| **Character goes through portal**  Where do they discover the portal?  What is the portal?  How do they go through the portal? |  |  |
| **Character arrives at new place**  Where is your character?  How do they feel?  What do they see/who do they meet? |  |  |
| **Something interesting happens**  What does your character do in this place?  What is the outcome?  How does it end? |  |  |
| **Character goes back through portal**  How do they get back to portal?  What do they do when they get back?  How do they feel? |  |  |